



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY HISTORICAL
LANDMARKS AND RECORDS COMMISSION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012**

Friday, July 11, 2014

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (14-3207)

Attachments: [AUDIO](#)

Call to Order. (14-3134)

The meeting was called to order by Chairman Skelton at 10:02 a.m.

Present: Chairman Louis Skelton, Vice Chair Stephen Sass, Commissioner Yolanda Duarte-White and Commissioner Elysha Paluszek

Excused: Commissioner Ivy Sun

I. ADMINISTRATIVE MATTERS

1. Approval of the October 11, 2013 Minutes. (14-3143)

On motion of Vice Chair Stephen Sass, seconded by Commissioner Elysha D. Paluszek and unanimously carried, the minutes of October 11, 2013 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

2. Approval of the March 13, 2014 Special Meeting. (14-3163)

On motion of Vice Chair Stephen Sass, seconded by Commissioner Elysha D. Paluszek and unanimously carried, the minutes of March 13, 2014 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. PRESENTATIONS

3. Richard Bruckner, Director, Department of Regional Planning

Update Report on the Implementation of the Mills Act Ordinance
Update Report on Proposed Historic Preservation Ordinance and Timeline
(14-3139)

Phillip Estes, AICP, Principal Planner, Department of Regional Planning (Planning), provided an update on the implementation of the Mills Act Program that was approved in May 2014 by the Board of Supervisors. The first three years of the program is limited to Single Family Residences valued up to \$1 million and Two Family Residencies valued up to \$1.5 million. Planning sent out courtesy notifications to interested parties, announcing the availability of the application online. He further reported that the application submittal deadline is September 30, 2014, and as of today no application has been received.

There was a brief discussion regarding sharing information regarding the Los Angeles County's Mills Act with the Los Angeles Conservancy.

On motion of Vice Chair Stephen Sass, seconded by Commissioner Elysha Paluszek, and unanimously carried, the Commission agreed to forward all information pertaining to the Mills Act status to the Los Angeles Conservancy for information purposes.

Mr. Estes concluded by reporting that Planning is drafting the Historic Preservation Ordinance and timeline and will provide an update at the October 10, 2014 Commission meeting.

Mr. Estes responded to questions posed by the Commission.

Richard Bruckner, Director, Planning, proposed to schedule a workshop prior to the Commission's October 10, 2014 meeting with the Chief Executive Office, County Counsel, Planning and the Historical Landmarks and Records Commission (HLRC) to discuss the processes.

Mr. Bruckner responded to questions posed by the Commission.

Following discussion, by Common Consent, there being no objection, this item was received and filed.

4. Recommendation: Comment on and/or receive and file the following correspondence from the Office of Historic Preservation:

National Register of Historic Places

Nomination for Villa Carlotta
Nomination of Hugo Reid Adobe
Nomination for Forum
Nomination for Michael White Adobe (14-3135)

On motion of Commissioner Vice Chair Stephen Sass, seconded by Commissioner Elysha Paluszek and unanimously carried, the Commission received and filed this item.

Attachments: [SUPPORTING DOCUMENT](#)
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III. REPORTS

5. Chairman Skelton's Report for the meeting of July 11, 2014. (14-3136)

There was no report presented.

6. Staff Report for the meeting of July 11, 2014.

Update on the Commission's request for Historical Landmarks and Records Commission website (14-3138)

Staff reported that the HLRC request for a website has been approved and further update is forthcoming.

Helen Parker, County Counsel, recommended that an update on the website should be emailed to the Commission prior to the October 10, 2014 meeting. The Commissioners expressed that they would like the process for creating the HLRC website expedited and further requested that the website process be finalized and approved in 45 days. Staff was directed to work with Planning to include this item on the workshop agenda.

The Commission also discussed the possibility of having a tab describing the role of HLRC on Planning's website.

Philip Estes stated that Planning would be willing to add the tab as recommended. He also asked staff to forward a summary of HLRC's functions to him for inclusion on Planning's website.

7. Ex-Officio Member Reports for July 11, 2014. (14-3137)

Member Susan Broman, County Librarian, reported that the Leland R. Weaver Library in South Gate is having a open house on Wednesday, July 16, 2014 and noted that the Library Department is in the process of updating many of its libraries. She also reported that the library has laptops available for use by visitors and a sculptured concrete wall is a main feature at the library.

Portia Sanders, Registrar Recorder/County Clerk (Registrar Recorder) reported that the Registrar Recorder opened up a new office in February 2014 in Lancaster, and the East Los Angeles office is closed for remodeling and will re-open in August 2014. She also reported that the Registrar Recorder has a total of seven office locations.

Ernie Gomez, Records Management, Registrar Recorder/County Clerk, provided an overview of the Registrar Recorder's Records Management Program. He also reported that they are currently working on the program and policies and hope to define roles of each department within the next six months.

Susan Broman, Portia Sanders and Ernie Gomez responded to questions posed by the Commission.

IV. MISCELLANEOUS

Matters Not Posted

- 8. Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (14-3140)**

The following item was introduced for discussion and placed on the agenda for consideration at the October 10, 2014 meeting.

Procedures regarding County owned properties that are subject to nomination as Points of Interest or Historical Landmarks and the role the Historical Landmarks and Records Commission have in the process.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-3141)

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment of the meeting of July 11, 2014. (14-3142)

There being no further business, Chairman Skelton adjourned the meeting of July 11, 2014 at 11:42 a.m.